



CITY OF
West Linn

August 23, 2021

Tzer En Cheng
18902 Walling Circle
West Linn, OR 97068

SUBJECT: MISC-21-09 Application requesting a two year time extension for the previous approval of a 2-lot partition: MIP-17-06

Dear Tzer:

You submitted this application on July 30, 2021. The Planning Department has reviewed the submitted materials and has deemed the application is **complete**. The city has 120 days to exhaust all local review; that period ends December 21, 2021.

Please be aware that determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Department to render a decision on your proposal.

Please contact me at 503-742-6057, or by email at bavila@westlinnoregon.gov if you have any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Betty Avila". The signature is written in a cursive, flowing style.

Betty Avila
Associate Planner